




TAHIR SHEIKH



 tahiraz2@gmail.com



www.tahirsheikh.com



647-531-7572

Dear Hiring Manager,

I am writing to express my strong interest in the Project Manager position at your organization. With over 16 years of hands-on experience in Portfolio Management, Agile Project Management, and Project Management, I am confident in my ability to bring value and make a significant impact in your organization.

I was particularly impressed by the company's commitment to delivering high-quality projects on time and within budget, and I believe my background in the industry and proven track record of success make me an excellent fit for this role. At Premium Trans, I was able to beat guided revenue and profit goals, generating \$288k in cost savings through the implementation of efficient programs and projects. I also led multiple successful AWS migration and Information and Cyber Security projects.

At Kashlaw Prof Corp, I completed over \$2.1 Billion in RE and onboarded over 150 high-net-worth clients. I also led multiple successful AWS migration and Information and Cyber Security projects, increasing yearly revenue through new client acquisition and operational cost efficiency.

In addition to my technical skills, I am also experienced in stakeholder management and project governance, with a strong understanding of budgeting, profit management, and strategic planning. I have a deep understanding of the importance of engaging with stakeholders and aligning their interests with the project's goals.

I am an excellent communicator, with a proven ability to tailor my message to the audience and ensure effective communication. I am process-oriented, but also able to deal with ambiguity and adapt to work around processes to meet business objectives.

I am PMP-designated and have a proven track record of delivering projects on time and within budget. I possess strong leadership skills and am able to build, develop, empower, and supervise multi-disciplinary teams. I am also able to work quickly and effectively across large teams to course-correct as needed.

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications and how I can contribute to your organization's success.

Sincerely

Tahir Sheikh

